UNITED STATES	DISTRICT COURT
C	.1

	for the
	District of
	) ) )
Plaintiff(s)	Civil Action No.
V.	) CIVII ACTION NO. ) ) ) )
Defendant(s)	)
	SUMMONS IN A CIVIL ACTION

To: (Defendant's name and address)

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.



## DOUGLAS C. PALMER CLERK OF COURT

Signature of Clerk or Deputy Clerk

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Civil Action No.

## PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (1))

	This summons for (name	ne of individual and title, if an	ıy)				
was red	ceived by me on (date)		·				
	☐ I personally served	the summons on the ind	ividual at (place)				
			on (date)	; or			
	☐ I left the summons a		ence or usual place of abode with (name)				
	, a person of suitable age and discretion who resides there,						
	on (date), and mailed a copy to the individual's last known address; or						
		ons on (name of individual)			, who is		
	designated by law to accept service of process on behalf of (name of organization)						
			on (date)	; or			
	☐ I returned the summ	nons unexecuted because	e		; or		
	☐ Other (specify):						
	My fees are \$	for travel and \$	for services, for a total of \$				
	I declare under penalty	of perjury that this info	ormation is true.				
Date:		_					
			Server's signature				
		_	Printed name and title				
		_	Server's address				

Additional information regarding attempted service, etc: